

COURSE WITHDRAWAL FORM

It is strongly recommended that students discuss any withdrawals with a faculty advisor of your major before completing and submitting this form. Departments offer courses in strict sequence and since many courses are not offered in both semesters, it is the responsibility of the student to make up the course when it is available. Please be advised that withdrawal from a course will prevent you from being considered for either the Dean's or President's List for that semester.

If you are a Financial Aid recipient withdrawing below 12 credits may affect your financial aid.

PART A - Student Information: To be Completed by the student (Print clearly)

Student Name: _____	RAM ID: _____
Term/Year: Winter ____ Spring ____ Summer ____ Fall ____ Date: _____	
Curriculum: _____	
Students Signature: _____	
Reason for withdrawing from the Course: _____	

Part B - Course Information: To Be Completed by the student (Print Clearly)

Course Code (ex: EGL 101)	Section (ex: PM1)	CRN (ex: 90101)	Course Title (ex: Composition I: College Writing)

To Be Completed by the Instructor

Date of Signature	Instructor's Name	Instructor's Signature	Last Date of Attendance or N/A if Never Attended

Part C – To Be Completed if you are also registered for a Lab/Clinical co-requisite course.

Course Code (ex: BIO 130L)	Section (ex: 001)	CRN (ex: 90002)	Course Title (ex: Human Anatomy & Physiology I-Lab)

To Be Completed by the Instructor

Date of Signature	Instructor's Name	Instructor's Signature	Last date of Attendance or N/A if Never Attended

Students must complete this form and have instructors complete their area. Once completed, the form must be delivered to the Registrar's Office. You can email to regoffice@farmingdale.edu or deliver to Laffin Hall Room 225, Mon-Fri 8:30am-4:30pm. Withdrawals are applied on the day they are received by the Registrar's Office. For assistance, please contact the Registrar's office at 934-420-2776 or by email.